



Minutes of the Annual General Meeting
held on Monday 11th January 2021
Via Microsoft Teams at 7.30pm.

1. Attendance and Apologies for Absence

Attended by:

JB, LC, JG, TL, VW, AF, CH, RW, RW, NW, JL, KS, EW, SD, SR, MH, JC, CH, AN, JY, Mr and Mrs S, EM and JB.

Apologies were received from:

AW, SR, LH, KdG, EM.

2. Minutes of the AGM

The minutes of the AGM held on Monday 4th November 2019 had been circulated online. It was agreed that the minutes were a true and accurate record of the meeting and were approved. JB explained that they would be put on the website with initials instead of names.

3. Matters Arising

None.

4. Sponsorship and Grants Sub-Committee

AW and NW met regarding this before lockdown and will feedback later. Boys need to be reminded about the funds. What kind of budget can the boys utilise? Is it 10% of the money they raised capped at £500? JB will confirm this for us.

5. Treasurer's Report

Spent £12,343.38 on school equipment, almost double that in the previous year. We currently have approximately £10,800 in the bank. Most money has been raised by SHUGS because of the lockdown.

6. Approval of Accounts 2019-2020

VW approved the accounts prepared by CM. Approval of the accounts was proposed by JB and seconded by VW and was agreed by the AGM.

7. Chairman's Report

JB gave the following Chair's report for 2019/20:

In the last Chair's report to the Parents' Association I described the school year 2018/19 as having been defined by change. Little did I know about the changes that were to come, the arrival of Covid-19 in March inevitably significantly curtailing Parents' Association activities.

The year began with the traditional dinners for 1st and 3rd form parents in September. Both events were very well received, the 1st form dinner being held in a packed Great Hall and a smaller dinner in the staff dining room for the 3rd form. As always, AJ and her catering team provided two delicious meals and helped to make the evenings so successful. Very many thanks to our fantastic team led by CH. This was followed by the PA reception at the new parents' meet the tutor evening which also had a great buzz. At the Christmas Shopping evening the PA again ran the tombola and sold Christmas jumpers and drinks. It was the busiest evening I can remember under the brilliant organisation of BR and DP. A huge thank you to SR and her team and everybody who helped on the night. The Quiz Night was a resounding success as always under the guidance of our Quiz Master extraordinaire PM. Sadly I have to announce that PM is retiring from the fray after many years and he will be very much missed. The night raised over £2000, double its usual proceeds, due to the efforts of TL who ran a highly profitable PA bar for the first time and also introduced a lot of hilarity with an After Eights on your forehead game.

It was at that stage that Covid began to make itself felt. The Spring Dinner had to be cancelled just before the country went into the first lockdown and later in the summer the 1st form bowling underwent the same fate. However, JG and her Second Hand Uniform team managed to put on two sales for new parents in July, ably coping with managing the new Covid requirements. These were very well received by parents who really appreciated all JG's hard work.

The reward for the PA's efforts is that we are able to spend the profits for the benefit of the boys. In the spending round in January we made a timely grant of £2,500 towards emergency fee support and spent a further £9,000 on equipment for the boys including a new laser cutter, drum screen, tables tennis tables, calligraphy and camera equipment, and a portable scoreboard for games lessons. We also contributed towards a new electronic scoreboard that the games department were raising money for.

The year ended with our first on-line Committee meeting conducted via Teams at which we sadly had to say goodbye to Vice Chair JS and Sponsorship and Grants Officer MR, both of whom have done a huge amount for the PA over the years and will be hugely missed. Our excellent Treasurer CM also stepped down from the role but is remaining a committee member. I am very grateful to the whole committee for all their hard work and resilience in what was inevitably a difficult year and, as always, a big thank you to Mr W for all his assistance.

8. Parent Governor

JS outlined the Parent Governor role:

Confidential Work that is not always talked about in the public domain.

Critical friend / team of people that support school to deliver for the children.

Role to help RGS as an international school

Capital investment for building works for school:

- Investment of money
- Raising money
- Help with decision making

Decisions to move Lanesborough from 13 to 11 years old only.

All done via committees and you are allotted to a specific committee and then work on that role.

Professional people who bring an expertise to the SM of the school.

About 6-8 hrs / term of your time. It does require thinking and debating.

TL is taking over from Julie as Parent Governor.

JB thanked Julie for the 3 years as Parent Governor and congratulated TL on his appointment. TL explained that he was interviewed by Mr JF & Parent Governor of Lanesborough and was subsequently approved as the new RGS Parent Governor.

9. Quiz Master Retirement

PM who has been the RGS Quizmaster for the last 6 years has retired. The committee thanked him for his time and had sent him a gift.

PM explained that many years ago, JF asked PM to be Quizmaster.

The specification for the role was:

- Easier questions
- Big screen for questions
- Run on time and don't finish too late

PMI's suggestions for the new person who takes over:

- Every question has a 15 second timer.
- They made sure there was no ambiguity in questions.
- Make sure there is a paper backup for questions because the tech can be flaky.
- You need a spotter, so don't do it on your own.

10. Election of Officers

The Officers were re-elected by the AGM.

- Chair: Juliet Benett (proposed by TL , seconded by AF)
- Vice-Chair: Tom Lingard (proposed by JB, seconded by RW)
- Treasurer: Vicki Watson (proposed by AF, seconded by KS)
- Committee Secretary: Lisa Correia (proposed by JL, seconded by JG)
- Communications Secretary: Katrina Williams (proposed by NW, seconded by KS)
- Grants and Sponsorship Officer: Nerina Wright (proposed by AF, seconded by CH)
- Second Hand Uniform and Goods Officer: Jacqui Gander (proposed by KS, seconded by CH)

JB explained that this was the last year for JB and VW and that KdGW also wanted to step down at the end of this academic year. Anyone interested in any of these positions should speak to the relevant Officer or JB.

11. Election of Committee Members

The existing committee members were proposed for re-election by JB and seconded by TL and re-elected by the AGM.

12. Any Other Business

JB read out a message from Mr W who had been unable to attend the meeting:

My sincere thanks on behalf of the Headmaster, myself and the school for the continued work of the PA and its members in adapting to the new SHUGs dates, times and processes and of course the online welcomes for new boys and parents.