



CONFIDENTIAL

RGS Entrance Bursary Application Form *Providing financial assistance with fees*

On completion, this form together with all documentary evidence required should be returned **by Friday 7 January 2022 at the very latest to:**

**The Bursar
Royal Grammar School
High Street
Guildford GU1 3BB**

The originals of any supporting documents will be returned to you. **Please note that the application cannot be considered if this form is not fully completed and all documentation attached.** Please call the bursary on 01483 880610 if you require any help in completing the form.

1. SON

- a. Full Name
- b. Date of Birth
- c. Date entering the RGS
- d. Current School
- e. Termly value of any current bursary £.....

2. PARENT

Parent 1

Parent 2

- a. Names Mr/Mrs/Miss/Ms Mr/Mrs/Ms/Miss
- b. Address(es)
.....
.....
- c. Occupation(s)
.....
- d. Employed/Self Employed
.....
- e. Contact Telephone Number
.....
- f. Email Address(es)
.....
- g. Divorced or Separated YES / NO
- h. Court Order for School Fees YES / NO Amount (if applicable) £
- i. If parents are separated please explain who the child lives with
.....
.....

3. ALL INCOME

Please enter below your current earning and expected income from **all sources** for the last completed tax year, i.e. the year to 5 April. If there is likely to be a significant difference between the last complete tax year and the current tax year, please provide additional information.

	Parent 1	Parent 2
a. Gross Salary *	£.....	£.....
b. Profits of Business or Profession *	£.....	£.....
c. Taxable Benefits *	£.....	£.....
d. Any Gross Pension received *	£.....	£.....
e. Gross Investment, Income from Dividends, Interest etc. *	£.....	£.....
f. All Government Allowances / Benefits (please give details) *	£.....	£.....
g. Any other Income, property rental income or Lump Sum Payments (please give details) *	£.....	£.....

*** Note: documentary evidence must be provided to support these figures**

4. OUTGOINGS

	Parent 1	Parent 2
a. Annual Tax Payable on Income declared above (including tax deducted at source) *	£.....	£.....
b. Annual National Insurance Contributions *	£.....	£.....
c. Annual Mortgage Interest (state interest only and not instalments of mortgage repaid) *	£.....	£.....
d. Any other Interest Payable (please specify)	£.....	£.....
e. Any Annual Rent Payable on home *	£.....	£.....

*** Note: documentary evidence must be provided to support these figures**

5. LIABILITIES

	Parent 1	Parent 2
a. Mortgage: balance remaining for each property *	£.....	£.....
b. Overdraft at Bank *	£.....	£.....
c. Other Loans (including hire purchase and credit card commitments)	£.....	£.....

*** Note: documentary evidence must be provided to support these figures**

6. ASSETS

	Parent 1	Parent 2
a. Approximate value of all individual Investments *	£.....	£.....
b. Approximate value of house(s) (if owned) including rental properties. List individually	£.....	£.....
c. Cash accounts (include all current and deposit a/cs) (statements for the past three months should be attached for each account) *	£.....	£..... Account 1
	£.....	£..... Account 2
	£.....	£..... Account 3
	£.....	£..... Account 4

*** Note: documentary evidence must be provided to support these figures**

7. DEPENDENT CHILDREN

(Do not include the child to whom this application refers; if you have more than four children, give details on a separate sheet) (*see Note 5*)

	Child 1	Child 2	Child 3	Child 4
a. Date of Birth
b. School or College
c. Annual school or other educational fees (excluding extras and sundry disbursements)	£.....	£.....	£.....	£.....
d. Compulsory extras
e. Amount of fees shown in (c) covered by:				
1. Scholarships, Bursary or allowances given by school
2. Assistance from any other source e.g. trusts, settlements, grandparents, (please specify)

8. OTHER DEPENDENT RELATIVES

	Annual value and nature of support	Relationship
a.	£.....
b.	£.....
c.	£.....

9. CHANGE OF CIRCUMSTANCES

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10. ANY OTHER RELEVANT INFORMATION

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11. DATA PROTECTION

The information you have provided will be held on paper and in electronic form and may be processed in electronic form to facilitate the monitoring of the Bursary Scheme and of the support provided to you. Information will be kept confidential within the School and will not be disclosed to third parties except in cases of default on payment of fees when it may be used by the School, and authorised agents of the School such as its solicitors, in the process of debt recovery.

We would like to share your details with the Foundation, a company associated with the school that carries out fundraising activities for bursary awards. They would like to be able to contact you directly about possible fundraising opportunities and to gather feedback from you and inform. Please confirm as appropriate.

I consent to my/our contact details being shared with the Foundation. **Yes/No**

12. CERTIFICATE

I/We confirm that all possible routes of funding have been explored e.g. sale of assets, financial assistance from family members.

Yes/No

I/We confirm that we have made a full and honest statement of my/our financial situation and circumstances generally and have answered the questions to the best of my/our ability. I/We will inform the School immediately of any change in our financial circumstances. I/we note that any award made will be reviewed annually and that we will therefore be requested to provide an updated statement in future years.

Parent 1 Signature:

Date:

Parent 2 Signature:

Date: